

TOWN BOARD
GARNERVILLE, NY
JANUARY 8, 2026

The Haverstraw Town Board met at the Re-Organization Meeting on Thursday, January 8, 2026 at 7:00 p.m. at the Town Hall, One Rosman Road, Garnerville, New York.

On Roll Call the following members answered to their names:

Supervisor	Howard T. Phillips, Jr.
Councilman	Isidro Cancel
Councilman	Vincent Gamboli (Absent)
Councilman	Ralph W. Kirschkel
Councilman	Johnny Ortiz

RE-ORGANIZATION MEETING - JANUARY 8, 2026

RE-ORGANIZATION MEETING
JANUARY 8, 2026
A G E N D A

PLEDGE OF ALLEGIANCE
ROLL CALL

- 1. APPOINTMENT OF DEPUTY SUPERVISOR**
- 2. DESIGNATION OF OFFICIAL DEPOSITORIES**
- 3. DESIGNATION OF TOWN BOARD MEETING DATES**
- 4. DESIGNATION OF TOWN BOARD MEETINGS FALLING ON HOLIDAY TUESDAYS**
- 5. APPOINTMENT OF DIRECTOR OF FINANCE**
- 6. APPOINTMENT OF TOWN ATTORNEY**
- 7. APPOINTMENT OF CONFIDENTIAL ASSISTANT TO SUPERVISOR**
- 8. APPOINTMENT OF CONSTITUENT SERVICES REPRESENTATIVE**
- 9. APPOINTMENT OF AUDITORS – BERARD & ASSOCIATES**
- 10. APPOINTMENT OF TOWN HISTORIAN (PART TIME) – STEPHEN COBB**
- 11. RESOLUTION - NO COUNTERSIGNATURE ON SUPERVISOR'S CHECKS**
- 12. DESIGNATION OF OFFICIAL NEWSPAPERS**
- 13. RESOLUTION - ANNUAL FINANCIAL REPORT**
- 14. APPOINTMENT OF EMERGENCY COORDINATOR PART TIME - GERALD KNAPP**
- 15. COMMITTEE APPOINTMENTS BY SUPERVISOR**
- 16. APPOINTMENT OF RECEIVER OF TAXES – DONNA M. ROSE**
- 17. APPOINTMENT OF FIRST DEPUTY RECEIVER OF TAXES – ANNAMARIA BADENCHINI**
- 18. APPOINTMENT OF FIRST DEPUTY TOWN CLERK – MARISOL CANCEL**
- 19. APPOINTMENT OF DEPUTY TOWN CLERK – APRIL COBB**
- 20. AUTHORIZATION FOR TOWN ATTORNEY AND TOWN ASSESSOR TO SETTLE SMALL CLAIM ASSESSMENT REVIEW CASES**
- 21. APPOINTMENT TO PLANNING BOARD – ROBERT SAMBRATO**
- 22. APPOINTMENT OF CHAIRMAN TO PLANNING BOARD – SAL CORALLO**
- 23. DESIGNATION OF PLANNING BOARD MEETING DATES**
- 24. APPOINTMENT OF CHAIRMAN TO ZONING BOARD OF APPEALS – WILBUR ALDRIDGE**
- 25. DESIGNATION OF ZONING BOARD OF APPEALS MEETING DATES**

- 26. APPOINTMENT OF CHAIRMAN TO THE ARCHITECTURAL REVIEW BOARD AND SHADE TREE COMMISSION – RAYMOND CAREY**
- 27. APPOINTMENT OF CHAIRWOMAN OF THE ASSESSMENT REVIEW BOARD - PATRICIA LENNON**
- 28. DESIGNATION OF THE ARCHITECTURAL REVIEW BOARD AND SHADE TREE COMMISSION MEETING DATES**
- 29. ESTABLISHMENT OF MILEAGE ALLOWANCE**
- 30. HIGHWAY TOOL AUTHORIZATION**
- 31. ESTABLISHMENT OF PETTY CASH - TOWN CLERK'S OFFICE**
- 32. ESTABLISHMENT OF PETTY CASH DETECTIVE DIVISION**
- 33. ESTABLISHMENT OF PETTY CASH FOR CHIEF OF POLICE**
- 34. ESTABLISHMENT OF PETTY CASH - RECREATION OFFICE**
- 35. ESTABLISHMENT OF PETTY CASH - JUSTICE COURT**
- 36. ESTABLISHMENT OF PETTY CASH – RECEIVER OF TAXES**
- 37. ESTABLISHMENT OF PETTY CASH – YOUTH BOARD**
- 38. ASSOCIATION OF TOWNS RESOLUTION**
- 39. ACCEPTANCE OF REPORTS - BUILDING INSPECTOR AND SUPERINTENDENT OF HIGHWAYS**
- 40. APPOINTMENT OF MARRIAGE OFFICERS**
- 41. APPOINTMENT OF CITIZEN'S ADVISORY BOARD FOR COMMUNITY DEVELOPMENT**
- 42. APPOINTMENT OF CHAIRWOMAN TO HAVERSTRAW YOUTH BOARD**
- 43. APPOINTMENT OF TOWN OF HAVERSTRAW YOUTH BOARD**
- 44. APPOINTMENT OF CHAIRMAN TO FIRE PREVENTION AND COMMERCIAL BURGLAR ALARM BOARD – JAMES McGOVERN**
- 45. APPOINTMENT OF PLANNING & ZONING CONSULTANT - MICHAEL KAUKER ASSOCIATES**
- 46. APPOINTMENT OF PLANNING & ZONING ATTORNEY - SILVERBERG ZALANTIS, LLP**
- 47. AGREEMENT BETWEEN THE TOWN OF HAVERSTRAW AND KEANE & BEANE**
- 48. APPOINTMENT OF COMPUTER SERVICES IT – TOM MARSHALL**
- 49. APPOINTMENT OF PLANNING & ZONING ENGINEERING CONSULTANTS – CIVIL DESIGN WORKS, PLLC**
- 50. APPOINTMENT OF CONSULTING ENGINEER – PATRICK BRADY, P.E.**
- 51. AUTHORIZE SUPERVISOR TO HIRE STUDENT WORKERS ON AN AS NEEDED BASIS**

- 52. ADOPTION OF INVESTMENT POLICY**
- 53. ADOPTION OF FUND BALANCE POLICY FOR THE TOWN OF HAVERSTRAW**
- 54. ADOPTION OF ONLINE/ELECTRONIC BANKING POLICY FOR THE TOWN OF HAVERSTRAW**
- 55. ACCEPTANCE OF 2026 SALARY SCHEDULE**
- 56. FACSIMILE STAMP FOR VOUCHERS**
- 57. ANNUAL 2026 SOCIAL SERVICES, HOME RELIEF, ADMINISTRATION, ECONOMIC AND RECREATIONAL CONTRACTS**
- 58. DESIGNATION OF POLICE COMMISSION MEETING DATES**
- 59. DESIGNATION OF VOTING DELEGATE**
- 60. APPOINTMENT OF REGISTRAR OF VITAL STATISTICS**
- 61. ADJOURNMENT**

RE-ORGANIZATION MEETING
JANUARY 8, 2026– 7:00 PM

PLEDGE OF ALLEGIANCE

ROLL CALL:	Supervisor	Howard T. Phillips, Jr.
	Councilman	Isidro Cancel
	Councilman	Vincent Gamboli (Absent)
	Councilman	Johnny Ortiz
	Councilman	Ralph W. Kirschkel

Supervisor Phillips recognized the Elected Officials who were in attendance.

1-26 APPOINTMENT OF DEPUTY SUPERVISOR
APPOINTED BY SUPERVISOR PHILLIPS

RESOLVED, THAT ISIDRO CANCEL BE AND HE HEREBY IS APPOINTED DEPUTY SUPERVISOR OF THE TOWN OF HAVERSTRAW AND THAT AT ALL TIMES HEREINAFTER THE DEPUTY SUPERVISOR SHALL BE BONDED BY A PUBLIC OFFICIAL BOND IN THE SUM OF \$200,000 WHICH BOND SHALL BE APPROVED AS TO FORM AND SUFFICIENCY BY THE TOWN BOARD OF THE TOWN OF HAVERSTRAW.

2-26 DESIGNATION OF OFFICIAL DEPOSITORYIES
MOTION BY ORTIZ
SECONDED BY CANCEL

WHEREAS, PURSUANT TO SECTION 64 OF THE TOWN LAW, THE TOWN BOARD OF THE TOWN OF HAVERSTRAW SHALL HAVE THE GENERAL MANAGEMENT AND CONTROL OF THE FINANCES OF THE TOWN, AND

WHEREAS, PURSUANT TO THE ABOVE SECTION, THE TOWN BOARD SHALL DESIGNATE BY RESOLUTION THE BANKS AND TRUST COMPANIES IN WHICH THE SUPERVISOR OF A TOWN SHALL DEPOSIT ALL MONIES OF THE TOWN, AND

WHEREAS, PURSUANT TO SECTION 29 OF THE TOWN LAW, THE SUPERVISOR OF THE TOWN OF HAVERSTRAW IS EMPOWERED TO DEPOSIT ALL TOWN MONIES IN SUCH BANKS AND TRUST COMPANIES AS THE TOWN BOARD MAY DESIGNATE, NOW, THEREFORE, BE IT

RESOLVED, THAT THE SUPERVISOR BE AND HE HEREBY IS AUTHORIZED TO ESTABLISH A WRITTEN SCHEDULE OF INVESTMENTS AND EXPENDITURES, OUTLINING THE LOCATION AND TYPES OF INVESTMENTS, PURSUANT TO THE TOWN'S INVESTMENT POLICY AS AN AUDIT AND CONTROL DEVICE, AND BE IT FURTHER

RESOLVED, THAT THE SUPERVISOR IS AUTHORIZED TO DEPOSIT TOWN MONIES IN ALL COMMERCIAL BANKS WHICH HAVE OFFICES IN THE TOWN OF HAVERSTRAW, OR ANY BANK THAT MEETS THE NEW YORK STATE COMPTROLLER'S REQUIREMENTS OF MATCHED COLLATERAL AND GIVE THE TOWN AS HIGH OR HIGHER INTEREST ON ITS MONIES, AND BE IT FURTHER

RESOLVED, THAT THE SUPERVISOR IS AUTHORIZED TO DEPOSIT TOWN MONIES IN INTEREST-BEARING CHECKING ACCOUNTS AND TO INVEST SAME IN CERTIFICATES OF DEPOSIT.

3-26 DESIGNATION OF TOWN BOARD MEETING DATES

**MOTION BY KIRSCHKEL
SECONDED BY ORTIZ**

RESOLVED, THAT IN JANUARY 2026 REGULAR MEETINGS OF THE TOWN BOARD SHALL BE HELD ON THE SECOND AND FOURTH TUESDAYS OF EACH MONTH AT 7 P.M., WORKSHOP MEETINGS SHALL BE HELD AT 5 P.M. ON THE MEETING DATE AT THE HAVERSTRAW TOWN HALL, ONE ROSMAN ROAD, GARNERVILLE, NEW YORK. WORKSHOPS SHALL ALSO BE HELD ON ALL OTHER TUESDAYS AT 7:00 P.M. WORKSHOP MEETINGS SHALL BE HELD AT 5 P.M. ON THE MEETING DATE AT THE HAVERSTRAW TOWN HALL, ONE ROSMAN ROAD, GARNERVILLE, NEW YORK. WORKSHOPS SHALL ALSO BE HELD ON ALL OTHER TUESDAYS AT 7:00 P.M. (PLEASE BE ADVISED THAT DUE TO TRAVEL OR OTHER UNAVOIDABLE DELAYS WORKSHOP STARTING TIMES ARE SOMETIMES LATER THAN SCHEDULED. TO AVOID INCONVENIENCE, THOSE INTERESTED IN ATTENDING A TOWN BOARD WORKSHOP MAY CHECK WITH THE TOWN CLERK'S OFFICE ON THE DAY OF THE MEETING TO DETERMINE IF A DELAY IN STARTING TIME IS EXPECTED.)

4-26 DESIGNATION OF TOWN BOARD MEETING DATES FALLING ON HOLIDAY TUESDAYS

**MOTION BY CANCEL
SECONDED BY ORTIZ**

RESOLVED, THAT WHEN A TOWN BOARD MEETING FALLS ON A TUESDAY THAT IS A HOLIDAY, THE MEETING WILL BE RESCHEDULED FOR THE MONDAY BEFORE THE TUESDAY.

5-26 APPOINTMENT OF DIRECTOR OF FINANCE

APPOINTMENT BY SUPERVISOR PHILLIPS

RESOLVED, THAT MICHAEL J. GAMBOLI OF WEST HAVERSTRAW, NEW YORK, BE AND HE HEREBY IS APPOINTED DIRECTOR OF FINANCE FOR THE TOWN OF HAVERSTRAW FOR A ONE (1) YEAR TERM COMMENCING JANUARY 1, 2026 AND TERMINATING DECEMBER 31, 2026.

6-26 APPOINTMENT OF TOWN ATTORNEY

**MOTION BY CANCEL
SECONDED BY KIRSCHKEL**

RESOLVED, THAT WILLIAM M. STEIN OF SOUTH NYACK, NEW YORK, BE AND HE HEREBY IS APPOINTED TOWN ATTORNEY FOR THE TOWN OF HAVERSTRAW FOR A ONE (1) YEAR TERM COMMENCING JANUARY 1, 2026 AND TERMINATING DECEMBER 31, 2026.

7-26 APPOINTMENT OF CONFIDENTIAL ASSISTANT TO SUPERVISOR

APPOINTMENT BY SUPERVISOR PHILLIPS

RESOLVED, THAT ALEX GUARINO OF POMONA, NEW YORK, BE AND HE HEREBY IS APPOINTED CONFIDENTIAL ASSISTANT TO SUPERVISOR FOR THE TOWN OF HAVERSTRAW FOR A ONE (1) YEAR TERM COMMENCING JANUARY 1, 2026 AND TERMINATING DECEMBER 31, 2026.

8-26 APPOINTMENT OF CONSTITUENT SERVICES REPRESENTATIVE

APPOINTMENT BY SUPERVISOR PHILLIPS

RESOLVED, THAT ROSA URENA OF GARNERVILLE, NEW YORK, BE AND SHE HEREBY IS APPOINTED CONSTITUENT SERVICES REPRESENTATIVE TO SUPERVISOR FOR THE TOWN OF HAVERSTRAW FOR A ONE (1) YEAR TERM COMMENCING JANUARY 1, 2026 AND TERMINATING DECEMBER 31, 2026.

9-26 APPOINTMENT OF AUDITORS

MOTION BY KIRSCHKEL
SECONDED BY ORTIZ

RESOLVED, THAT BERARD & ASSOCIATES CPA, PC OF SUFFERN, NEW YORK BE AND THEY ARE HEREBY APPOINTED AUDITORS FOR THE TOWN OF HAVERSTRAW FOR A ONE YEAR TERM COMMENCING JANUARY 1, 2026 AND TERMINATING DECEMBER 31, 2026.

10-26 APPOINTMENT OF TOWN HISTORIAN (PART-TIME)

MOTION BY CANCEL
SECONDED BY KIRSCHKEL

RESOLVED, THAT STEPHEN COBB OF HAVERSTRAW, NEW YORK, BE AND HE HEREBY IS APPOINTED TOWN HISTORIAN FOR THE TOWN OF HAVERSTRAW FOR A ONE YEAR TERM COMMENCING JANUARY 1, 2026 AND TERMINATING DECEMBER 31, 2026.

11-26 RESOLUTION - NO COUNTERSIGNATURE ON SUPERVISOR'S CHECKS

MOTION BY ORTIZ
SECONDED BY KIRSCHKEL

RESOLVED, THAT EFFECTIVE IMMEDIATELY ANY AND ALL CHECKS ISSUED IN PAYMENT OF THE OBLIGATIONS OF THE TOWN OF HAVERSTRAW SHALL REQUIRE THE SOLE SIGNATURE OF THE SUPERVISOR OR IN THE ABSENCE OR INABILITY TO ACT AS THE SUPERVISOR, THE SIGNATURE OF THE DEPUTY SUPERVISOR.

12-26 DESIGNATION OF OFFICIAL NEWSPAPERS

MOTION BY KIRSCHKEL
SECONDED BY CANCEL

RESOLVED, THAT THE ROCKLAND JOURNAL NEWS BE AND IS HEREBY DESIGNATED AS THE OFFICIAL NEWSPAPER OF THE TOWN OF HAVERSTRAW, AND BE IT FURTHER

RESOLVED, THAT THE ROCKLAND COUNTY TIMES, EL SOL DE NEW YORK, EL CLARIN AND EL NACIONAL ARE HEREBY DESIGNATED AS ADDITIONAL NEWSPAPERS OF THE TOWN OF HAVERSTRAW.

13-26 RESOLUTION - ANNUAL FINANCIAL REPORT

MOTION BY ORTIZ
SECONDED BY KIRSCHKEL

RESOLVED, THAT THE SUPERVISOR BE AND HE HEREBY IS AUTHORIZED PURSUANT TO SECTION 29 (10-a) OF THE TOWN LAW, TO SUBMIT WITHIN 120 DAYS AFTER THE CLOSE OF THE FISCAL YEAR 2025, A COPY OF THE ANNUAL FINANCIAL REPORT TO THE STATE COMPTROLLER AND THE TOWN CLERK, AND BE IT IS FURTHER

RESOLVED, THAT THE TOWN CLERK IS AUTHORIZED AND DIRECTED TO CAUSE A SUMMARY OF SUCH REPORT TO BE PUBLISHED AS REQUIRED BY SECTION 29, PARAGRAPH (10-a) OF THE TOWN LAW.

14-26 APPOINTMENT OF EMERGENCY COORDINATOR PART-TIME

MOTION BY ORTIZ
SECONDED BY KIRSCHKEL

RESOLVED, THAT GERALD KNAPP OF GARNERVILLE, NEW YORK, BE AND HE HEREBY IS APPOINTED EMERGENCY COORDINATOR (PART-TIME) FOR THE TOWN OF HAVERSTRAW FOR A ONE (1) YEAR TERM COMMENCING JANUARY 1, 2026 AND TERMINATING DECEMBER 31, 2026.

15-26 COMMITTEE APPOINTMENTS BY SUPERVISOR

**MOTION BY CANCEL
SECONDED BY ORTIZ**

THE TOWN BOARD DOES HEREBY APPOINT THE FOLLOWING COMMITTEES FOR THE YEAR 2026:

POLICE COMMISSIONERS	FULL BOARD
PARKS & RECREATION	FULL BOARD
SENIOR CITIZENS	SUPERVISOR HOWARD PHILLIPS COUNCILMAN RALPH KIRSCHKEL COUNCILMAN JOHNNY ORTIZ
YOUTH BOARD	SUPERVISOR HOWARD PHILLIPS COUNCILMAN ISIDRO CANCEL COUNCILMAN JOHNNY ORTIZ
FINANCE	FULL BOARD
SANITATION COMMISSION	FULL BOARD
LABOR MANAGEMENT	SUPERVISOR HOWARD PHILLIPS COUNCILMAN RALPH KIRSCHKEL COUNCILMAN VINCENT GAMBOLI
GOLF COURSE	SUPERVISOR HOWARD PHILLIPS COUNCILMAN ISIDRO CANCEL COUNCILMAN VINCENT GAMBOLI
EMERGENCY SERVICES	FULL BOARD GERALD KNAPP EMERGENCY COORDINATOR MICHAEL GAMBOLI, ASSISTANT EMERGENCY COORDINATOR
POLICE DEPARTMENT LIAISON	FULL BOARD
TRAFFIC ADVISORY BOARD	FULL BOARD

16-26 APPOINTMENT OF RECEIVER OF TAXES

**MOTION BY KIRSCHKEL
SECONDED BY ORTIZ**

RESOLVED, THAT DONNA M. ROSE OF GARNERVILLE, NEW YORK, BE AND SHE HEREBY IS APPOINTED RECEIVER OF TAXES FOR THE TOWN OF HAVERSTRAW FOR A ONE (1) YEAR TERM COMMENCING JANUARY 1, 2026 AND TERMINATING DECEMBER 31, 2026.

17-26 APPOINTMENT OF FIRST DEPUTY RECEIVER OF TAXES

**MOTION BY CANCEL
SECONDED BY KIRSCHKEL**

RESOLVED, THAT ANNAMARIA BADENCHINI OF WEST HAVERSTRAW, NEW YORK, BE AND SHE HEREBY IS APPOINTED FIRST DEPUTY RECEIVER OF TAXES FOR THE TOWN OF HAVERSTRAW FOR A ONE YEAR TERM COMMENCING JANUARY 1, 2026 AND TERMINATING DECEMBER 31, 2026.

18-26 APPOINTMENT OF FIRST DEPUTY TOWN CLERK

MOTION BY KIRSCHKEL
SECONDED BY CANCEL

RESOLVED, THAT UPON THE APPOINTMENT OF THE TOWN CLERK, MARISOL CANCEL OF HAVERSTRAW, NEW YORK, BE AND SHE HEREBY IS APPOINTED FIRST DEPUTY TOWN CLERK FOR THE TOWN OF HAVERSTRAW FOR A ONE YEAR TERM COMMENCING JANUARY 1, 2026 AND TERMINATING DECEMBER 31, 2026.

19-26 APPOINTMENT OF DEPUTY TOWN CLERK

MOTION BY ORTIZ
SECONDED BY KIRSCHKEL

RESOLVED, THAT UPON THE APPOINTMENT OF THE TOWN CLERK, APRIL COBB OF HAVERSTRAW, NEW YORK, BE AND SHE HEREBY IS APPOINTED DEPUTY TOWN CLERK FOR THE TOWN OF HAVERSTRAW FOR A ONE YEAR TERM COMMENCING JANUARY 1, 2026 AND TERMINATING DECEMBER 31, 2026.

20-26 AUTHORIZATION FOR TOWN ATTORNEY AND TOWN ASSESSOR TO SETTLE SMALL CLAIM ASSESSMENT REVIEW CASES

MOTION BY KIRSCHKEL
SECONDED BY ORTIZ

RESOLVED, THAT THE TOWN BOARD OF THE TOWN OF HAVERSTRAW DOES HEREBY AUTHORIZE THE TOWN ATTORNEY AND TOWN ASSESSOR TO SETTLE SMALL CLAIM ASSESSMENT REVIEW CASES FOR RESIDENCES NOT EXCEEDING THREE (3) FAMILIES WITHOUT ADDITIONAL APPROVAL BEING OBTAINED FROM THE TOWN BOARD.

21-26 APPOINTMENT TO PLANNING BOARD

MOTION BY KIRSCHKEL
SECONDED BY ORTIZ

RESOLVED, THAT ROBERT SAMBRATO OF GARNERVILLE, NY, BE AND HE HEREBY IS APPOINTED TO THE PLANNING BOARD FOR A FIVE YEAR TERM COMMENCING JANUARY 1, 2026 AND TERMINATING DECEMBER 31, 2030.

22-26 APPOINTMENT OF CHAIRMAN TO PLANNING BOARD

MOTION BY KIRSCHKEL
SECONDED BY CANCEL

RESOLVED, THAT SALVATORE CORALLO OF THIELLS, NY, BE AND HE HEREBY IS APPOINTED CHAIRMAN OF THE PLANNING BOARD FOR A ONE YEAR TERM COMMENCING JANUARY 1, 2026 AND TERMINATING DECEMBER 31, 2026.

23-26 DESIGNATION OF PLANNING BOARD MEETING DATES

MOTION BY ORTIZ
SECONDED BY KIRSCHKEL

RESOLVED, THAT REGULAR MEETINGS OF THE PLANNING BOARD SHALL BE HELD ON THE SECOND WEDNESDAY OF EACH MONTH AT 7:30 P.M. AT THE HAVERSTRAW TOWN HALL, ONE ROSMAN ROAD, GARNERVILLE, NEW YORK.

24-26 APPOINTMENT OF CHAIRMAN TO ZONING BOARD OF APPEALS

**MOTION BY KIRSCHKEL
SECONDED BY CANCEL**

RESOLVED, THAT WILBUR ALDRIDGE OF WEST HAVERSTRAW, NY, BE AND HE HEREBY IS APPOINTED CHAIRMAN OF THE ZONING BOARD OF APPEALS FOR A ONE YEAR TERM COMMENCING JANUARY 1, 2026 AND TERMINATING DECEMBER 31, 2026.

25-26 DESIGNATION OF ZONING BOARD OF APPEALS MEETING DATES

**MOTION BY ORTIZ
SECONDED BY CANCEL**

RESOLVED, THAT REGULAR MEETINGS OF THE ZONING BOARD OF APPEALS SHALL BE HELD ON THE SECOND WEDNESDAY OF EACH MONTH AT 7:00 P.M. AT THE HAVERSTRAW TOWN HALL, ONE ROSMAN ROAD, GARNERVILLE, NEW YORK.

26-26 APPOINTMENT OF CHAIRMAN OF ARCHITECTURAL REVIEW BOARD AND SHADE TREE COMMISSION

**MOTION BY ORTIZ
SECONDED BY KIRSCHKEL**

RESOLVED, THAT RAYMOND CAREY OF GARNERVILLE, NEW YORK, BE AND HE IS HEREBY APPOINTED CHAIRMAN OF THE ARCHITECTURAL REVIEW BOARD AND SHADE TREE COMMISSION FOR A ONE YEAR TERM COMMENCING JANUARY 1, 2026 AND TERMINATING DECEMBER 31, 2026.

27-26 APPOINTMENT OF CHAIRWOMAN OF ASSESSMENT REVIEW BOARD

**MOTION BY CANCEL
SECONDED BY ORTIZ**

RESOLVED, THAT PATRICIA LENNON OF GARNERVILLE, NEW YORK, BE AND HE IS HEREBY APPOINTED CHAIRWOMAN OF THE ASSESSMENT REVIEW BOARD FOR A ONE YEAR TERM COMMENCING JANUARY 1, 2026 AND TERMINATING DECEMBER 31, 2026.

28-26 DESIGNATION OF ARCHITECTURAL BOARD OF REVIEW AND SHADE TREE COMMISSION MEETING DATES

**MOTION BY KIRSCHKEL
SECONDED BY CANCEL**

RESOLVED, THAT REGULAR MEETINGS OF THE ARCHITECTURAL BOARD OF REVIEW AND SHADE TREE COMMISSION SHALL BE HELD ON THE SECOND AND FOURTH MONDAYS OF EACH MONTH AT 5:00 P.M. AT THE HAVERSTRAW TOWN HALL, ONE ROSMAN ROAD, GARNERVILLE, NEW YORK.

29-26 ESTABLISHMENT OF MILEAGE ALLOWANCE

**MOTION BY KIRSCHKEL
SECONDED BY ORTIZ**

WHEREAS, TOWN OFFICIALS AND EMPLOYEES WILL BE REQUIRED DURING THE COURSE OF THE YEAR 2026 TO UTILIZE THEIR OWN AUTOMOBILES IN THE PERFORMANCE OF THEIR OFFICIAL DUTIES, AND

WHEREAS, SAID TOWN OFFICIALS AND EMPLOYEES SHOULD BE RENDERED A REASONABLE COMPENSATION FOR USE OF SUCH AUTOMOBILES, NOW, THEREFORE, BE IT

RESOLVED, THAT THE COMPENSATION FOR USE OF SAID AUTOMOBILES FOR THE YEAR 2026 BE SET AT 72.5 CENTS PER MILE PER IRS, WHICH IS THE FEDERAL RATE FOR 2026.

30-26 HIGHWAY TOOL AUTHORIZATION

**MOTION BY CANCEL
SECONDED BY KIRSCHKEL**

RESOLVED, THAT THE TOWN SUPERINTENDENT OF HIGHWAYS BE AND HE IS HEREBY AUTHORIZED TO PURCHASE EQUIPMENT, TOOLS AND OTHER IMPLEMENTS TO BE USED FOR HIGHWAY MAINTENANCE, CONSTRUCTION OR RECONSTRUCTION, SNOW PLOW OR OTHER DEVICES FOR THE REMOVAL OF SNOW UP TO THE SUM OF \$1,000.00 PURSUANT TO THE AUTHORITY OF SECTION 142 OF THE HIGHWAY LAW OF THE STATE OF NEW YORK.

31-26 ESTABLISHMENT OF PETTY CASH - TOWN CLERK'S OFFICE

**MOTION BY ORTIZ
SECONDED BY CANCEL**

WHEREAS, THE TOWN CLERK IN THE PERFORMANCE OF HER OFFICIAL DUTIES REQUIRES IMMEDIATE AVAILABILITY OF TOWN FUNDS, NOW, THEREFORE BE IT

RESOLVED, THAT A PETTY CASH FUND NOT TO EXCEED THE SUM OF \$100.00 BE AND IT IS HEREBY ESTABLISHED FOR THE TOWN CLERK OF THE TOWN OF HAVERSTRAW FOR THE YEAR 2026.

32-26 ESTABLISHMENT OF PETTY CASH - DETECTIVE DIVISION

**MOTION BY ORTIZ
SECONDED BY KIRCHKEL**

WHEREAS, THE DETECTIVE DIVISION IN THE PERFORMANCE OF THEIR OFFICIAL DUTIES REQUIRES IMMEDIATE AVAILABILITY OF TOWN FUNDS, NOW THEREFORE BE IT

RESOLVED, THAT A PETTY CASH FUND NOT TO EXCEED THE SUM OF \$200.00 BE AND IT IS HEREBY ESTABLISHED FOR THE DETECTIVE DIVISION OF THE TOWN OF HAVERSTRAW FOR THE YEAR 2026.

33-26 ESTABLISHMENT OF PETTY CASH - CHIEF OF POLICE

**MOTION BY KIRSCHKEL
SECONDED BY CANCEL**

WHEREAS, THE CHIEF OF POLICE IN THE PERFORMANCE OF HIS OFFICIAL DUTIES REQUIRES IMMEDIATE AVAILABILITY OF TOWN FUNDS, NOW THEREFORE BE IT

RESOLVED, THAT A PETTY CASH FUND NOT TO EXCEED THE SUM OF \$150.00 BE AND IT IS HEREBY ESTABLISHED FOR THE CHIEF OF POLICE OF THE TOWN OF HAVERSTRAW FOR THE YEAR 2026

34-26 ESTABLISHMENT OF PETTY CASH - RECREATION OFFICE

**MOTION BY CANCEL
SECONDED BY ORTIZ**

WHEREAS, THE RECREATION FACILITY ATTENDANT IN THE PERFORMANCE OF HIS OFFICIAL DUTIES REQUIRES IMMEDIATE AVAILABILITY OF TOWN FUNDS, NOW THEREFORE BE IT

RESOLVED, THAT A PETTY CASH FUND NOT TO EXCEED THE SUM OF \$200.00 BE AND IT IS HEREBY ESTABLISHED FOR THE RECREATION FACILITY ATTENDANT OF THE TOWN OF HAVERSTRAW FOR THE YEAR 2026.

35-26 ESTABLISHMENT OF PETTY CASH - JUSTICE COURT

**MOTION BY ORTIZ
SECONDED BY KIRSCHKEL**

WHEREAS, THE JUSTICE COURT CLERK IN THE PERFORMANCE OF HER OFFICIAL DUTIES REQUIRES IMMEDIATE AVAILABILITY OF TOWN FUNDS, NOW, THEREFORE BE IT

RESOLVED, THAT A PETTY CASH FUND NOT TO EXCEED THE SUM OF \$100.00 BE AND IT IS HEREBY ESTABLISHED FOR THE JUSTICE COURT OF THE TOWN OF HAVERSTRAW FOR THE YEAR 2026.

36-26 ESTABLISHMENT OF PETTY CASH – RECEIVER OF TAXES

**MOTION BY CANCEL
SECONDED BY ORTIZ**

WHEREAS, THE RECEIVER OF TAXES IN THE PERFORMANCE OF HER OFFICIAL DUTIES REQUIRES IMMEDIATE AVAILABILITY OF TOWN FUNDS, NOW, THEREFORE BE IT

RESOLVED, THAT A PETTY CASH FUND NOT TO EXCEED THE SUM OF \$100.00 BE AND IT IS HEREBY ESTABLISHED FOR THE RECEIVER OF TAXES OF THE TOWN OF HAVERSTRAW FOR THE YEAR 2026.

37-26 ESTABLISHMENT OF PETTY CASH – YOUTH BOARD

**MOTION BY ORTIZ
SECONDED BY KIRSCHKEL**

WHEREAS, THE YOUTH BOARD IN THE PERFORMANCE OF THEIR OFFICIAL DUTIES REQUIRES IMMEDIATE AVAILABILITY OF TOWN FUNDS, NOW, THEREFORE BE IT

RESOLVED, THAT A PETTY CASH FUND NOT TO EXCEED THE SUM OF \$200.00 BE AND IT IS HEREBY ESTABLISHED FOR THE YOUTH BOARD OF THE TOWN OF HAVERSTRAW FOR THE YEAR 2026.

38-26 ASSOCIATION OF TOWNS RESOLUTION

**MOTION BY CANCEL
SECONDED BY ORTIZ**

RESOLVED, THAT ALL TOWN OFFICERS AND EMPLOYEES BE AUTHORIZED TO ATTEND, ONLY UPON WRITTEN REQUEST AND APPROVED BY THE SUPERVISOR, THE ANNUAL MEETING OF THE ASSOCIATION OF TOWNS OF THE STATE OF NEW YORK TO BE HELD AT THE MARRIOTT MARQUIS, NEW YORK CITY, ON FEBRUARY 15, 16, 17 AND 18, 2026, AND BE IT FURTHER

RESOLVED, THAT THE SUPERVISOR OF THE TOWN OF HAVERSTRAW BE DESIGNATED AND AUTHORIZED TO CAST THE VOTE OF THE TOWN AT SAID ASSOCIATION OF TOWNS MEETING OR ASSIGN A DESIGNEE IN THE EVENT HE IS UNABLE TO ATTEND.

39-26 ACCEPTANCE OF REPORTS - BUILDING INSPECTOR AND SUPERINTENDENT OF HIGHWAYS

**MOTION BY ORTIZ
SECONDED BY CANCEL**

RESOLVED, THAT THE TOWN OF HAVERSTRAW BUILDING INSPECTOR'S REPORT FOR THE YEAR 2025 AND THE TOWN OF HAVERSTRAW SUPERINTENDENT OF HIGHWAY'S REPORT FOR THE YEAR 2025 BE AND THEY ARE HEREBY ACCEPTED AND ARE AVAILABLE AT THE TOWN CLERK'S OFFICE FOR THE PUBLIC'S INSPECTION.

40-26 APPOINTMENT OF MARRIAGE OFFICERS

**MOTION BY KIRSCHKEL
SECONDED BY ORTIZ**

RESOLVED, PURSUANT TO SECTION 14 (c) OF THE DOMESTIC RELATIONS LAW, THE TOWN BOARD OF THE TOWN OF HAVERSTRAW DOES HEREBY DESIGNATE THE FOLLOWING INDIVIDUALS AS MARRIAGE OFFICERS FOR THE TOWN OF HAVERSTRAW FOR A TERM COMMENCING JANUARY 1, 2026 AND TERMINATING DECEMBER 31, 2026 AT NO SALARY: HOWARD T. PHILLIPS, JR., SUPERVISOR; ISIDRO CANCEL, COUNCILMAN; RALPH W. KIRSCHKEL, COUNCILMAN; JOHNNY ORTIZ, COUNCILMAN; RAQUEL VENTURA, TOWN CLERK; MARISOL CANCEL, FIRST DEPUTY TOWN CLERK AND APRIL COBB, DEPUTY TOWN CLERK.

41-26 APPOINTMENT OF CITIZEN'S ADVISORY BOARD FOR COMMUNITY DEVELOPMENT

**MOTION BY CANCEL
SECONDED BY KIRSCHKEL**

RESOLVED, THAT THE TOWN BOARD OF THE TOWN OF HAVERSTRAW HEREBY DESIGNATES THE FOLLOWING TO SERVE AS MEMBERS OF THE CITIZEN'S ADVISORY BOARD ON COMMUNITY DEVELOPMENT FOR A TERM COMMENCING ON JANUARY 1, 2026 AND TERMINATING ON DECEMBER 31, 2026: MARY YOUNG, CHAIRMAN, JO ANN DUBOIS CRUZ, LYNN FOY, SHARLENE MCCALLUM AND JOSEPH SILVERIO.

42-26 APPOINTMENT OF CHAIRWOMAN TO HAVERSTRAW YOUTH BOARD

**MOTION BY CANCEL
SECONDED BY ORTIZ**

RESOLVED, THAT NIKKI MERRIMAN OF HAVERSTRAW, NEW YORK, BE AND SHE HEREBY IS APPOINTED CHAIRWOMAN OF THE HAVERSTRAW YOUTH BOARD FOR A ONE (1) YEAR TERM COMMENCING JANUARY 1, 2026 AND TERMINATING DECEMBER 31, 2026.

43-26 APPOINTMENT OF THE TOWN OF HAVERSTRAW YOUTH BOARD

**MOTION BY KIRSCHKEL
SECONDED BY ORTIZ**

RESOLVED, THAT THE TOWN BOARD OF THE TOWN OF HAVERSTRAW HEREBY DESIGNATES THE FOLLOWING TO SERVE AS MEMBERS OF THE YOUTH BOARD FOR A TERM COMMENCING ON JANUARY 1, 2026 AND TERMINATING ON DECEMBER 31, 2026:

LISA G. AMBROSE, HECTOR AROCENA, JANSEN BARRON, PETER ECKERT, EVELYN FIT, NIKKI MERRIMAN, VANESSA PASTORELLI, MICHAEL SANSONETTI, KENIA SERRANO, JULIA URENA, MARY CORRETJER, ELIZABETH SCIARABBA, STEWARD CEUS AND ELEUTERIO COLLAZO.

44-26 APPOINTMENT OF CHAIRMAN TO FIRE PREVENTION AND COMMERCIAL BURGLAR ALARM BOARD

**MOTION BY CANCEL
SECONDED BY KIRSCHKEL**

RESOLVED, THAT JAMES MCGOVERN OF GARNERVILLE, NEW YORK BE AND HE IS HEREBY APPOINTED CHAIRMAN OF THE FIRE PREVENTION BOARD AND COMMERCIAL BURGLAR ALARM BOARD FOR A ONE (1) YEAR TERM COMMENCING JANUARY 1, 2026 AND TERMINATING DECEMBER 31, 2026.

45-26 APPOINTMENT OF PLANNING & ZONING CONSULTANT
MOTION BY KIRSCHKEL
SECONDED BY ORTIZ

RESOLVED, THAT MICHAEL KAUKER OF MICHAEL F. KAUKER ASSOCIATES OF WYCKOFF, NEW JERSEY BE AND HE IS HEREBY APPOINTED PLANNING CONSULTANT FOR THE TOWN OF HAVERSTRAW FOR THE CONTRACTUAL PERIOD COMMENCING JANUARY 1, 2026 AND TERMINATING DECEMBER 31, 2026, AND BE IT FURTHER

RESOLVED, THAT THE SUPERVISOR IS HEREBY AUTHORIZED TO ENTER INTO A WRITTEN RETAINER AGREEMENT WITH MR. KAUKER.

46-26 APPOINTMENT OF PLANNING & ZONING ATTORNEY
MOTION BY CANCEL
SECONDED BY KIRSCHKEL

RESOLVED, THAT SILVERBERG & ZALANTIS, LLP OF TARRYTOWN, NEW YORK BE AND HE IS HEREBY APPOINTED PLANNING & ZONING ATTORNEY FOR THE TOWN OF HAVERSTRAW FOR THE CONTRACTUAL PERIOD COMMENCING JANUARY 1, 2026 AND TERMINATING DECEMBER 31, 2026, AND BE IT FURTHER

RESOLVED, THAT THE SUPERVISOR IS HEREBY AUTHORIZED TO ENTER INTO A WRITTEN RETAINER AGREEMENT.

47-26 AGREEMENT BETWEEN THE TOWN OF HAVERSTRAW AND KEANE & BEANE
MOTION BY ORTIZ
SECONDED BY KIRSCHKEL

RESOLVED, UPON THE RECOMMENDATION OF WILLIAM M. STEIN, TOWN ATTORNEY, THE TOWN BOARD OF THE TOWN OF HAVERSTRAW DOES HEREBY AUTHORIZE THE SUPERVISOR TO ENTER INTO AN AGREEMENT WITH KEANE & BEANE OF WHITE PLAINS, NEW YORK FOR THE PURPOSES OF REPRESENTING THE TOWN OF HAVERSTRAW IN REGARD TO POLICE AND LABOR MATTERS INCLUDING, BUT NOT LIMITED TO NEGOTIATIONS, DISCIPLINARY PROCEEDINGS AND CONSULTATIONS, AND BE IT FURTHER

RESOLVED, THAT THE SUPERVISOR IS HEREBY AUTHORIZED TO ENTER INTO A WRITTEN AGREEMENT WITH MR. KLEIN.

48-26 APPOINTMENT OF COMPUTER IT SERVICES
MOTION BY CANCEL
SECONDED BY ORTIZ

RESOLVED, THAT THE TOWN BOARD OF THE TOWN OF HAVERSTRAW DOES HEREBY AUTHORIZE THE SUPERVISOR TO ENTER INTO AN AGREEMENT WITH TOM MARSHALL OF NYGOVTECH, INC. TO PROVIDE COMPUTER SERVICES TO THE TOWN COMMENCING JANUARY 1, 2026 AND TERMINATING DECEMBER 31, 2026.

49-26 APPOINTMENT OF PLANNING & ZONING ENGINEERING CONSULTANTS
MOTION BY ORTIZ
SECONDED BY KIRSCHKEL

RESOLVED, THAT CIVIL DESIGN WORKS, PLLC OF NEW CITY, NEW YORK BE AND THEY ARE HEREBY APPOINTED PLANNING AND ZONING ENGINEERING CONSULTANTS FOR THE TOWN OF HAVERSTRAW FOR THE CONTRACTUAL PERIOD COMMENCING JANUARY 1, 2026 AND TERMINATING DECEMBER 31, 2026, AND BE IT FURTHER

RESOLVED, THAT THE SUPERVISOR IS HEREBY AUTHORIZED TO ENTER INTO A WRITTEN RETAINER AGREEMENT WITH CIVIL DESIGN WORKS.

50-26 APPOINTMENT OF CONSULTING ENGINEER – PATRICK BRADY, P.E.
MOTION BY KIRSCHKEL
SECONDED BY CANCEL

RESOLVED, THAT THE TOWN BOARD OF THE TOWN OF HAVERSTRAW DOES HEREBY AUTHORIZE THE SUPERVISOR TO ENTER INTO AN AGREEMENT WITH PATRICK BRADY, P.E. TO PROVIDE CONSULTING ENGINEERING SERVICES TO THE TOWN ON AN AS NEEDED BASIS COMMENCING JANUARY 1, 2026 AND TERMINATING DECEMBER 31, 2026.

51-26 AUTHORIZATION FOR SUPERVISOR TO HIRE STUDENT WORKERS ON AN AS NEEDED BASIS
MOTION BY ORTIZ
SECONDED BY CANCEL

RESOLVED, THAT UPON THE RECOMMENDATION OF THE TOWN BOARD OF THE TOWN OF HAVERSTRAW, THE SUPERVISOR IS HEREBY AUTHORIZED TO HIRE STUDENT WORKERS DURING 2026 ON AN AS NEEDED BASIS.

52-26 ADOPTION OF INVESTMENT POLICY
MOTION BY CANCEL
SECONDED BY ORTIZ

RESOLVED, THAT THE TOWN BOARD OF THE TOWN OF HAVERSTRAW DOES HEREBY ADOPT THE INVESTMENT POLICY ATTACHED HERETO AS THE OFFICIAL INVESTMENT POLICY FOR THE FISCAL YEAR OF 2026.

53-26 ADOPTION OF FUND BALANCE POLICY FOR THE TOWN OF HAVERSTRAW
MOTION BY ORTIZ
SECONDED BY KIRSCHKEL

RESOLVED, THAT THE TOWN BOARD OF THE TOWN OF HAVERSTRAW DOES HEREBY ADOPT THE FUND BALANCE POLICY FOR THE TOWN OF HAVERSTRAW ATTACHED HERETO AS THE FUND BALANCE POLICY FOR THE FISCAL YEAR OF 2026.

54-26 ADOPTION OF ONLINE/ELECTRONIC BANKING POLICY FOR THE TOWN OF HAVERSTRAW
MOTION BY CANCEL
SECONDED BY ORTIZ

RESOLVED, THAT THE TOWN BOARD OF THE TOWN OF HAVERSTRAW DOES HEREBY ADOPT THE ONLINE/ELECTRONIC BANKING POLICY FOR THE TOWN OF HAVERSTRAW ATTACHED HERETO AS THE OFFICIAL ONLINE/ELECTRONIC BANKING POLICY FOR THE FISCAL YEAR OF 2026.

55-26 ACCEPTANCE OF 2026 SALARY SCHEDULE
MOTION BY KIRSCHKEL
SECONDED BY CANCEL

RESOLVED, THAT THE TOWN BOARD OF THE TOWN OF HAVERSTRAW DOES HEREBY ACCEPT THE ATTACHED 2026 SALARY SCHEDULE.

56-26 FACSIMILE STAMP FOR VOUCHERS

**MOTION BY CANCEL
SECONDED BY ORTIZ**

RESOLVED, THAT THE COUNCILMEN SHALL BE ALLOWED TO APPROVE VOUCHERS BY USING A FACSIMILE STAMP OF THEIR SIGNATURE.

57-26 ANNUAL 2026 SOCIAL SERVICES, HOME RELIEF, ADMINISTRATION, ECONOMIC AND RECREATIONAL CONTRACTS

**MOTION BY KIRSCHKEL
SECONDED BY CANCEL**

RESOLVED, THAT THE TOWN BOARD OF THE TOWN OF HAVERSTRAW DOES HEREBY APPROVE THE ATTACHED CONTRACT AGENCY SCHEDULE FOR THE FISCAL YEAR 2026.

58-26 DESIGNATION OF POLICE COMMISSION MEETING DATES

**MOTION BY ORTIZ
SECONDED BY KIRSCHKEL**

RESOLVED, THAT REGULAR MEETINGS OF THE POLICE COMMISSION SHALL BE HELD ON THE SECOND TUESDAYS OF EACH MONTH AT 4:00 P.M. AT THE HAVERSTRAW TOWN HALL, ONE ROSMAN ROAD, GARNERVILLE, NEW YORK.

59-26 DESIGNATION OF VOTING DELEGATE

**MOTION BY ORTIZ
SECONDED BY CANCEL**

RESOLVED, THAT THE TOWN BOARD HEREBY DESIGNATES SUPERVISOR HOWARD T. PHILLIPS, JR. TO BE IT'S VOTING REPRESENTATIVE AT THE ANNUAL BUSINESS MEETING OF THE NEW YORK STATE ASSOCIATIONS OF TOWNS.

60-26 APPOINTMENT OF REGISTRAR OF VITAL STATISTICS, TOWN CLERK, FIRST DEPUTY TOWN CLERK AND DEPUTY TOWN CLERK REGISTRAR OF VITAL STATISTICS

**MOTION BY KIRSCHKEL
SECONDED BY ORTIZ**

RESOLVED, THAT RAQUEL VENTURA, TOWN CLERK, MARISOL CANCEL, FIRST DEPUTY TOWN CLERK AND APRIL COBB, DEPUTY TOWN CLERK OF THE TOWN OF HAVERSTRAW BE AND THEY HEREBY ARE APPOINTED REGISTRARS OF VITAL STATISTICS FOR THE TOWN OF HAVERSTRAW.

PUBLIC PARTICIPATION

None.

61-26 ADJOURNMENT

**MOTION BY CANCEL
SECONDED BY KIRSCHKEL**

RESOLVED, THAT THE RE-ORGANIZATION MEETING OF JANUARY 8, 2026, OF THE TOWN BOARD OF THE TOWN OF HAVERSTRAW BE AND IT IS HEREBY ADJOURNED.

**RAQUEL VENTURA
TOWN CLERK**