

HAVERSTRAW TOWN BOARD  
NOVEMBER 10, 2025

1. **PLEDGE OF ALLEGIANCE**

2. **ROLL CALL - COUNCILMAN CANCEL, COUNCILMAN GAMBOLI, COUNCILMAN KIRSCHKEL, COUNCILMAN ORTIZ AND SUPERVISOR PHILLIPS**

3. **ADOPTION OF MINUTES**

**RESOLVED, THAT THE TOWN BOARD OF THE TOWN BOARD MEETING OF OCTOBER 28, 2025 AND SPECIAL TOWN BOARD MEETING OF NOVEMBER 6, 2025.**

4. **PAYMENT OF BILLS**

**RESOLVED, THAT THE TOWN BOARD OF THE TOWN OF HAVERSTRAW DOES HEREBY APPROVE THE PAYMENT OF BILLS AUDITED AT THIS MEETING.**

5. **ACCEPTANCE OF REPORTS**

**RESOLVED, THAT THE TOWN BOARD OF THE TOWN OF HAVERSTRAW DOES HEREBY ACCEPT THE POLICE DEPARTMENT ACTIVITY REPORT FOR THE MONTH OF OCTOBER 2025.**

6. **APPOINTMENT OF COURT ATTENDANT (PT) – JAMES B. DUNADO**

**RESOLVED, THAT THE TOWN BOARD OF THE TOWN OF HAVERSTRAW DOES HEREBY APPOINT JAMES B. DUNADO OF SUFFERN, NEW YORK TO THE POSITION OF PART TIME COURT ATTENDANT WITH THE TOWN OF HAVERSTRAW JUSTICE COURT ON AN AS-NEEDED-BASIS, EFFECTIVE NOVEMBER 10, 2025 AT AN HOURLY RATE OF \$18.00, AND BE IT FURTHER**

**RESOLVED, THAT THIS APPOINTMENT WAS APPROVED BY THE ROCKLAND COUNTY DEPARTMENT OF PERSONNEL AND IS SUBJECT TO THE RULES AND REGULATIONS OF THE ROCKLAND COUNTY DEPARTMENT OF PERSONNEL.**

7. **ACCEPTANCE OF DWI ENFORCEMENT FUNDS FROM ROCKLAND COUNTY**

**WHEREAS THE COUNTY OF ROCKLAND IS WILLING TO GIVE THE TOWN OF HAVERSTRAW THE AMOUNT OF \$10,000 IN STOP DWI ENFORCEMENT FUNDS, IT IS RESOLVED THAT THE TOWN OF HAVERSTRAW IS WILLING TO ACCEPT THE AMOUNT OF \$10,000 IN STOP DWI ENFORCEMENT FUNDS FOR THE YEAR 2026.**

8. **BUDGET ADJUSTMENTS FOR PERIOD ENDING IN OCTOBER 31, 2025**

**RESOLVED, THAT THE SUPERVISOR IS AUTHORIZED TO MAKE BUDGET ADJUSTMENTS FROM THE GENERAL FUND (A) IN THE AMOUNT OF \$200,000.00, PART-TOWN FUND IN THE AMOUNT OF \$26,000.00, HIGHWAY DA FUND IN THE AMOUNT OF \$75,000.00, AND SEWER FUND IN THE AMOUNT OF \$25,000.00 PURSUANT TO THE REPORT OF THE DIRECTOR OF FINANCE FOR THE TOWN OF HAVERSTRAW FOR THE PERIOD ENDING IN OCTOBER 31, 2025 (SEE ATTACHED BUDGET ADJUSTMENTS.)**

9. **AGREEMENT WITH SCHULTZ FORD AND THE TOWN OF HAVERSTRAW**

RESOLVED, THAT THE TOWN BOARD OF THE TOWN OF HAVERSTRAW DOES HEREBY RETAIN THE SERVICES OF SCHULTZ FORD OF WEST HAVERSTRAW, NEW YORK TO PURCHASE AUTOMOTIVE PARTS TO REPAIR A FORD EXPLORER POLICE VEHICLE FOR THE TOWN OF HAVERSTRAW POLICE DEPARTMENT AT A COST OF \$3,326.41.

10. **AUTHORIZATION FOR POLICE SERGEANT CANAVAN AND POLICE OFFICER SALTER TO ATTEND AXON TASER INSTRUCTOR RECERTIFICATION TRAINING**

RESOLVED, THAT THE TOWN BOARD OF THE TOWN OF HAVERSTRAW, HEREBY GRANTS PERMISSION FOR POLICE SERGEANT CANAVAN AND POLICE OFFICER SALTER TO RECERTIFY AS AXON TASER INSTRUCTORS FOR THE TOWN OF HAVERSTRAW POLICE DEPARTMENT AT THE FIREARMS TRAINING FACILITY IN FRENCHTOWN, NEW JERSEY ON DECEMBER 18, 2025 AND DECEMBER 19, 2025 AT A TOTAL COST OF \$1,790.00.

11. **AUTHORIZATION TO PURCHASE ONE (1) SNOWEX/750 GAL DELUXE – GAS MOTOR W/ELECTRIC START BRINE DISPENSER FOR THE TOWN OF HAVERSTRAW HIGHWAY DEPARTMENT THROUGH SOURCEWELL CO-OP CONTRACT 062222-DDY**

RESOLVED, THAT BASED UPON THE RECOMMENDATION OF JOHN BART GORDON, SUPERINTENDENT OF HIGHWAYS, THE TOWN BOARD OF THE TOWN OF HAVERSTRAW HEREBY AUTHORIZES THE PURCHASE OF ONE (1) SNOWEX/750 GAL DELUXE – GAS MOTOR W/ELECTRIC START BRINE DISPENSER FOR THE TOWN OF HAVERSTRAW HIGHWAY DEPARTMENT FROM POMONA POWER EQUIPMENT, OF SPRING VALLEY, NEW YORK, THROUGH SOURCEWELL CO-OP CONTRACT 062222-DDY AT A COST OF \$11,310.78 PLUS SHIPPING AND HANDLING OF \$799.99 FOR A TOTAL COST OF \$12,740.23.

12. **RESOLUTION TO APPROVE A SPONSORSHIP FOR THE VETERANS ANGELS OF HOPE "TURKEYS FOR VETS" PROGRAM**

WHEREAS, THE TOWN OF HAVERSTRAW TOWN BOARD WISHES TO SUPPORT THE VETERANS ANGELS OF HOPE "TURKEYS FOR VETS" PROGRAM; AND

NOW, THEREFORE, BE IT RESOLVED, THAT THE TOWN BOARD OF THE TOWN OF HAVERSTRAW HEREBY APPROVES A SPONSORSHIP TO VETERANS ANGELS OF HOPE IN THE AMOUNT OF \$1,000.00 FOR SAID PROGRAM, EFFECTIVE NOVEMBER 10, 2025.

13. **AWARD OF RFP NO. 14 - 2025 – TRANSPORTATION FOR TOWN OF HAVERSTRAW YOUTH BOARD TRIPS**

RESOLVED, THAT ONE (1) RFP WAS SUBMITTED TO LORRAINE AROCENA, RECREATION ASSISTANT, TO PROVIDE TRANSPORTATION FOR TWO (2) YOUTH BOARD TRIPS: NIGHTMARE BEFORE CHRISTMAS ON NOVEMBER 14, 2025 AT THE BOTANICAL GARDENS IN BRONX, NEW YORK AT A COST OF \$622.57 PER BUS; AND THE CHRISTMAS SPECTACULAR ON DECEMBER 8, 2025 AT RADIO CITY MUSIC HALL IN NEW YORK, NEW YORK AT A COST OF \$641.25 PER BUS, AND BE IT FURTHER

RESOLVED, THAT THE TOWN BOARD OF THE TOWN HAVERSTRAW DOES HEREBY AWARD RFP NO. 14 - 2025 TO TOTAL TRANSPORTATION CORP OF HAVERSTRAW, NEW YORK, THE SOLE PROPOSAL.

**14. APPROVAL OF CHANGE ORDER NO. 2 – TOWN OF HAVERSTRAW RECREATION COMPLEX IMPROVEMENTS – PHASE 3**

BASED UPON THE RECOMMENDATION OF KEVIN O'KEEFFE, P.E. OF SUBURBAN CONSULTING ENGINEERING, INC., THE TOWN BOARD HEREBY APPROVES CHANGE ORDER NO. 2 WITH THE LANDTEK GROUP. OF BAY SHORE, NEW YORK TO ACCOMMODATE COSTS ASSOCIATED WITH REMOBILIZATION AND IMPORTING OF NEW TOPSOIL INCLUDING MATERIAL, LABOR, AND OVERHEAD FOR SKATEPARK AT THE TOWN OF HAVERSTRAW RECREATION COMPLEX, IN THE AMOUNT OF \$8,500.00.

**15. AWARD OF RFP NO. 15 - 2025 – TOWN OF HAVERSTRAW PARKS DEPARTMENT WINTER CLOTHING**

RESOLVED, THAT THREE (3) RFPs WERE REQUESTED AND ONE (1) WAS SUBMITTED TO JOHN FRIZALONE, DIRECTOR OF PARKS, FOR THE TOWN OF HAVERSTRAW PARKS DEPARTMENT WINTER CLOTHING, AND BE IT FURTHER

RESOLVED, THAT THE TOWN BOARD OF THE TOWN OF HAVERSTRAW DOES HEREBY AWARD RFP NO. 15 - 2025 TO PROPOINT IMPRINTS AND PROMOTIONS. LTD OF NEW CITY, NEW YORK, THE LOWEST BIDDER, AT THE COST OF \$4,414.75.

**Town of Haverstraw****Budget Adjustments****For period ending 10-31-2025**

<u>Fund</u>	<u>Account Name</u>	<u>Account Number</u>	<u>Debit</u>	<u>Credit</u>
<b>GENERAL FUND</b>				
	Police Contractual	A-3120-0400	\$ 100,000.00	
	Parks Contractural	A-7110-0400	\$ 50,000.00	
	Leases - Principal	A-9788-0600	\$ 50,000.00	
	Contingency	A-1990-0400		\$ 200,000.00
			\$ 200,000.00	\$ 200,000.00

<u>Fund</u>	<u>Account Name</u>	<u>Account Number</u>	<u>Debit</u>	<u>Credit</u>
<b>PART TOWN FUND</b>				
	Safety Inspection Contractual	B-3620-0400	\$ 25,000.00	
	Leases - Principal	B-9788-0600	\$ 1,000.00	
	Installment Purchase	B-9785-0600		\$ 1,000.00
<b>REVENUE ACCT</b>	Building Department Permit Fees	B-0000-1520		\$ 25,000.00
			\$ 26,000.00	\$ 26,000.00

<u>Fund</u>	<u>Account Name</u>	<u>Account Number</u>	<u>Debit</u>	<u>Credit</u>
<b>Highway DA FUND</b>				
	Machinery Contractual	DA-5130-0400	\$ 75,000.00	
<b>REVENUE ACCT</b>	Interest & Earnings	DA-0000-2401		\$ 75,000.00
			\$ 75,000.00	\$ 75,000.00

<u>Fund</u>	<u>Account Name</u>	<u>Account Number</u>	<u>Debit</u>	<u>Credit</u>
<b>SEWER FUND</b>				
	Deby Pymts to Public Auth. Principal	SS-9780-0600	\$ 25,000.00	
	Sewer Treatment	SS-8130-0400		\$ 25,000.00
			\$ 25,000.00	\$ 25,000.00



## TOWN OF HAVERSTRAW

J. Bart Gordon

Superintendent of Highways

HOWARD T. PHILLIPS, JR.  
Supervisor

WILLIAM M. STEIN  
Town Attorney

November 1, 2025

To: Supervisor Phillips  
Town Councilmen

From: J Bart Gordon

RE: Skid Mounted Road Briner

The Highway Department proposes the purchase of a Snowex Brine Dispenser for our local roads. By pretreating our roads before the ice and snow hit, they will melt quicker and we will use less rock salt.

### POMONA POWER PRODUCTS

SOURCEWELL CONTRACT 0622222-DDY

750 Gal Deluxe - Gas Motor w/Electric Start TSA-750-GES

\$11,310.78

Tank & Skid, Gas Motor with Electric Start, Boom and Control System with GPS.

Respectfully,

John B. Gordon

ISIDRO CANCEL  
VINCENT J. GAMBOLI  
JOHNNY ORTIZ  
RALPH W. KIRSCHKEL  
Councilmen

Pomona Power Equipment

49 NORTH MADISON AVE  
SPRING VALLEY, NY 10977  
845-356-3330

### Estimate

Date	Estimate #
10/30/2025	17438

Name / Address:	TOWN OF HAVERSTRAW 1 ROSMAN RD GARNERVILLE NY 10923 845-429-2200
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Customer Signature

## CHANGE ORDER NO. 2

## TOWN OF HAVERSTRAW

PROJECT NAME: HAVERSTRAW RECREATION COMPLEX IMPROVEMENTS - PHASE 3

PROJECT LOCATION: TOWN OF HAVERSTRAW, COUNTY OF ROCKLAND, STATE OF NEW YORK

CONTRACTOR: THE LANDTEK GROUP

**Description and Purpose of Change Order:** Accommodate costs associated with remobilization and importing of new topsoil including material, labor, and overhead.

## ADDITIONAL QUANTITIES:

Item No.	Description	Unit	Quantity	Unit Price	Amount
	N/A		N/A		\$ -

## SUPPLEMENTAL ITEMS:

Item No.	Description	Unit	Quantity	Unit Price	Amount
CO-2A	Remobilization for Skatelpark	LS	1	\$ 4,500.00	\$ 4,500.00
CO-2B	Top Soil Import	LOAD	5	\$ 800.00	\$ 4,000.00

## REDUCTION QUANTITIES:

Item No.	Description	Unit	Quantity	Unit Price	Amount
	N/A		N/A		\$ -

## CHANGE IN CONTRACT PRICE

Original Contract Amount:	\$ 2,466,054.00	Net Increase/Decrease this Change Order:	\$ 8,500.00
Adjusted Amount Based on Change Orders (2):	\$ 2,492,900.28		
(+) Increase or (-) Decrease:	\$ 8,500.00	This Change Order	
(+) Increase or (-) Decrease:	\$ 26,846.28	In Total Contract to Date	0.34%
			1.09%

## CHANGE IN CONTRACT TIME

Original Contract Time:	240	Original Completion Date:	10/27/2025
Net Change from Previous Change Orders:	0		
Net Change from Current Change Order:	34		
Adjusted Amount Based on Change Orders (2):	274	Adjusted Completion Date Based on Change Orders (2):	11/30/2025



11/7/2025  
(Engineer) (Owner)  
11/7/2025  
(Contractor) (Date)

The Landtek Group agrees that the **Eight thousand five hundred 00/100 Dollars (\$8,500.00)** price increase and the **thirty-four (34)** day time extension set forth in the Change Order is full compensation for the Work required to be performed pursuant to this Change Order and The Landtek Group, its officers, employees, successors, and assigns, hereby releases the Owner, its members, officers, and consultants of any and all claims, including, but not limited to disruption, delay, loss of productivity, idle and standby time for persons and equipment, home offices overhead, extended or disrupted performance, additional mobilizations, remobilizations, indirect or impact claims, loss of profit, together with any other damages, that relate in any way to the work described herein.



# **"Building Champions from the Ground Up"**

105 Sweeneydale Avenue, Bay Shore, NY 11706  
Tel (631) 691-2381 • Fax (631) 598-8280  
[www.LandTekGroup.com](http://www.LandTekGroup.com)

## **Proposed Change Order**

**To:** Kevin J. O'Keefe  
Suburban Consulting Engineers  
96 U.S. Highway 206  
Suite 101  
Flanders, NJ 07836  
Ph: (973)398-1776 Fax: (973)398-2121

**Number:** 05-0

**Date:** 10/15/2025

**Job:** 20-00800 HAVE02- Haverstraw Rec Complex  
Haverstraw Recreation Complex  
Chapel Street  
Garnerville, NY 10923

### **Description:** Remobilization for Skatepark Area

We are pleased to offer the following specifications and pricing to make the following changes:

Remobilize to complete skatepark area scope of work including irrigation and restoration that was delayed due to skatepark subcontractors schedule delays. Pricing includes demobilization.

Description	Quantity	Unit Price	Price
Remobilization/Demobilization	1.00 ls	\$4,500.00	\$4,500.00
	Subtotal:		<u><u>\$4,500.00</u></u>
	<b>Total:</b>		<b><u><u>\$4,500.00</u></u></b>

**Submitted by:** LandTek Group, Inc.; The

**Approved by:** \_\_\_\_\_

**Print Name:** \_\_\_\_\_

**Date:** \_\_\_\_\_



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Ph: (973)398-1776 Fax: (973)398-2121

**Description:** **Topsoil Import for Skatepark**

We are pleased to offer the following specifications and pricing to make the following changes:  
Provide labor, equipment, and material for topsoil due to the town skatepark contractor mixing fill dirt with the clean topsoil pile.

Description	Quantity	Unit Price	Price
Topsoil Import	5.00 loads	\$800.00	\$4,000.00
		Subtotal:	<u><u>\$4,000.00</u></u>
		Total:	<u><u><b>\$4,000.00</b></u></u>

**Submitted by:** LandTek Group, Inc.; The

**Approved by:** \_\_\_\_\_

**Print Name:** \_\_\_\_\_

**Date:** \_\_\_\_\_



**PARKS DEPT.**

**TOWN OF HAVERSTRAW**

John Frizalone  
Director of Parks

HOWARD T. PHILLIPS, JR.  
Supervisor

WILLIAM M. STEIN  
Town Attorney

ISIDRO CANCEL  
VINCENT J. GAMBOLI  
Ralph W. Kirschke  
JOHNNY ORTIZ  
Councilmen

**MEMO**

**TO:** Howard T. Phillips Jr., Town Supervisor  
Town Board Members

**FROM:** John Frizalone, Director of Parks

**DATE:** November 7, 2025

**RE:** RFQ- 2025 Parks Winter Apparel

I have obtained a Request for Quotes (RFQ), for the Parks Department's winter clothing order. Please be advised, Propoint Imprints and Promotions had the lowest quote and met bid deadline. Propoint Imprints and Promotions bid came in at \$4,414.75

1. Propoint Imprints and Promotion - \$4,414.75
2. Anco Tropics and Screen Printing- Did not Submit Bid
3. Hollywood Screenprinting & Embroidery – Did Not Submit Bid

If you have any questions, or require additional information, please feel free to contact me.  
Please inform me of your decision.

Regards,

A handwritten signature in black ink, appearing to read "John Frizalone".  
John Frizalone  
Director of Parks



## Propoint Imprints & Promotions, Ltd.

Custom Screen Printing, Embroidery & Promotional Products  
"In order to be a team, you need to look like a team."  
www.propointltd.com

PO	Fall 2025 Apparel	Ship Via	NET 10	Created	11/4/2025	Payment Due
Ref	Fall 2025 Apparel		PICKUP	Ship Date		Deadline
BILL TO			SHIP TO			Sales Rep
						Ralph Tana

Town of Haverstraw Parks Department  
Danny Santana  
1 Rosman Rd  
Garnerville NY 10923

Phone: 845-828-9859 Ext E-mail: dsantana@townofhaverstraw.org

ID / Color / Description	Size	Qty.	S	M	L	XL	2 XL	3 XL	4 XL	Ordered	Each	Line Total
CT100617 Black Carhartt Rain Defender Paxton Heavyweight Hooded Zip Mock Sweatshirt	3	10	8	6	1				28	61.75		1,729.00
NKDX6716 College Navy Nike Storm-FIT Full-Zip Jacket						1				1	75.75	75.75
CT106543 Shadow Grey Carhartt Gilliam Insulated Hooded Jacket					1				1	105.75		105.75
CT106921 Black Carhartt L/S T-Shirt	6	11	10	5	1				33	25.75		849.75
CT106921 Heather Grey Carhartt L/S T-Shirt	3	5	4	2				14		25.75		360.50
CT100614 Carbon Heather Carhartt Rain Defender Paxton Heavyweight Hooded Zip-Front Sweatshirt				1		2	4	1	8	61.75		494.00
CT105294 Black Carhartt Midweight 1/4-Zip Mock Neck Sweatshirt	4	4	2	2					12	51.75		621.00
CT102788 Black Carhartt Women's Clarksburg Full-Zip Hoodie	3	1							4	44.75		179.00

Embroidery	Total Units	101
Front	5000	
Screens		
Press Setup		
Shipping		
Art		
Rush		
Discount		
Digitizing		
Total	4,414.75	
Tax		
Total With Tax	4,414.75	
Deposit		
Balance		



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