

TOWN BOARD  
GARNERVILLE, NY  
DECEMBER 9, 2025

The Town Board of the Town of Haverstraw met at a Regular Meeting on Tuesday, December 9, 2025 at 7:00 p.m. in the Meeting Room of the Town Hall, One Rosman Road, Garnerville, New York.

The meeting was opened with the Pledge of Allegiance.

On Roll Call the following members answered to their names:

Supervisor	Howard T. Phillips, Jr.
Councilman	Isidro Cancel
Councilman	Vincent J. Gamboli
Councilman	Ralph W. Kirschkel
Councilman	Johnny Ortiz

#### **ADOPTION OF MINUTES**

**500-25 ADOPTION OF MINUTES OF THE TOWN BOARD MEETING OF NOVEMBER 25, 2025** as submitted by the Town Clerk and on motion by Councilman Cancel, seconded by Councilman Gamboli were unanimously adopted.

#### **PAYMENT OF BILLS**

Councilman Ortiz offered the following resolution, which was seconded by Councilman Kirschkel, and on roll call unanimously adopted.

**501-25 RESOLVED**, that bills numbered 3536 through 3707 in the amount of \$720,218.76 (\$18,962.27– Highway Department) audited at this meeting, be and they are hereby paid.

#### **ACCEPTANCE OF REPORTS**

Councilman Gamboli offered the following resolution, which was seconded by Councilman Cancel and on roll call unanimously adopted.

**502-25 RESOLVED**, that the Town Board of the Town of Haverstraw does hereby accept the Police Department Activity Report for the month of October 2025.

#### **BUDGET ADJUSTMENTS FOR PERIOD ENDING NOVEMBER 30, 2025**

Councilman Kirschkel offered the following resolution, which was seconded by Councilman Ortiz, and on roll call unanimously adopted.

**503-25 RESOLVED, THAT THE SUPERVISOR IS AUTHORIZED TO MAKE BUDGET ADJUSTMENTS FROM THE GENERAL FUND (A) IN THE AMOUNT OF \$472,000.00, PURSUANT TO THE REPORT OF THE DIRECTOR OF FINANCE FOR THE TOWN OF HAVERSTRAW FOR THE PERIOD ENDING NOVEMBER 30, 2025 (SEE ATTACHED BUDGET ADJUSTMENTS).**

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Town of Haverstraw  
Budget Adjustments  
For period ending 11-30-2025

<u>Fund</u>	<u>Account Name</u>	<u>Account Number</u>	<u>Debit</u>	<u>Credit</u>
<b>GENERAL FUND</b>				
	Justices Contractual	A-1110-0400	\$ 5,000.00	
	Police Contractual	A-3120-0400	\$ 100,000.00	
	Veterans Services	A-6510-0400	\$ 15,000.00	
	Parks Equipment	A-7110-0200	\$ 70,000.00	
	Parks Contractual	A-7110-0400	\$ 25,000.00	
	Spec Rec - Golf Salaries	A-7150-0100	\$ 80,000.00	
	Spec Rec - Golf Equipment	A-7150-0200	\$ 75,000.00	
	Refuse & Garbage	A-8160-0400	\$ 2,000.00	
	Social Security	A-9030-0800	\$ 100,000.00	
	Contingency	A-1990-0400		\$ 100,000.00
	Capital Projects	A-9950-0900		\$ 350,000.00
	Parks Personal Services	A-7110-0100		\$ 22,000.00
			\$ 472,000.00	\$ 472,000.00

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**APPROVAL OF CHANGE ORDER NO. 3 – TOWN OF HAVERSTRAW RECREATION  
COMPLEX IMPROVEMENTS – PHASE 3**

Councilman Cancel offered the following resolution, which was seconded by Councilman Gamboli, and on roll call unanimously adopted.

**504-25      BASED UPON THE RECOMMENDATION OF KEVIN O'KEEFFE, P.E. OF SUBURBAN CONSULTING ENGINEERS, INC., THE TOWN BOARD HEREBY APPROVES CHANGE ORDER NO. 3 WITH THE LANDTEK GROUP OF BAY SHORE, NEW YORK TO ACCOMMODATE COSTS ASSOCIATED WITH ELECTRICAL WORK ON FEED FROM PANEL IN EXISTING BUILDING AT THE TOWN OF HAVERSTRAW RECREATION COMPLEX, IN THE AMOUNT OF \$18,344.65 AND A CREDIT FOR IRRIGATION SYSTEM MATERIAL CHARGES IN THE AMOUNT OF \$400.00 FOR A NET INCREASE IN THE AMOUNT OF \$17,944.65.**

**RESOLUTION TO APPROVE A SPONSORSHIP FOR HABITAT FOR HUMANITY OF  
ROCKLAND, INC.**

Councilman Ortiz offered the following resolution, which was seconded by Councilman Kirschkel, and on roll call unanimously adopted.

**505-25      WHEREAS, THE TOWN OF HAVERSTRAW TOWN BOARD WISHES TO SUPPORT THE HABITAT FOR HUMANITY OF ROCKLAND, INC. PROGRAM; AND**

**NOW, THEREFORE, BE IT RESOLVED, THAT THE TOWN BOARD OF THE TOWN OF HAVERSTRAW HEREBY APPROVES A SPONSORSHIP TO HABITAT FOR HUMANITY OF ROCKLAND, INC. IN THE AMOUNT OF \$1,000.00 FOR SAID PROGRAM, EFFECTIVE DECEMBER 9, 2025.**

**AGREEMENT BETWEEN THE TOWN OF HAVERSTRAW AND DRONESENSE**

Councilman Gamboli offered the following resolution, which was seconded by Councilman Cancel, and on roll call unanimously adopted.

**506-25      RESOLVED, BASED UPON THE RECOMMENDATION OF CHIEF OF POLICE JOHN J. GOULD, JR., THE TOWN BOARD OF THE TOWN OF HAVERSTRAW DOES HEREBY AUTHORIZE THE SUPERVISOR TO ENTER INTO AN AGREEMENT WITH DRONESENSE OF AUSTIN, TEXAS TO PROVIDE A 5 - YEAR TERM SUBSCRIPTION STARTING DECEMBER 2, 2025 TO DECEMBER 1, 2030 TO PROVIDE SOFTWARE LICENSE FOR DRONE MANAGEMENT AT THE TOWN OF HAVERSTRAW POLICE STATION AT AN ANNUAL COST OF \$5,500.**

**PURCHASE OF NINE (9) LEATHER HIGH-BACK CHAIRS FOR THE TOWN OF  
HAVERSTRAW TOWN HALL LARGE MEETING ROOM**

Councilman Kirschkel offered the following resolution, which was seconded by Councilman Ortiz, and on roll call unanimously adopted.

**507-25      RESOLVED, THAT THE TOWN BOARD OF THE TOWN OF HAVERSTRAW HEREBY AUTHORIZES THE SUPERVISOR TO ENTER INTO AN AGREEMENT WITH FURNITURE PRO CORPORATION OF POMONA, NEW YORK TO PURCHASE NINE (9) LEATHER HIGH-BACK CHAIRS FOR THE TOWN OF HAVERSTRAW TOWN HALL LARGE MEETING ROOM THROUGH NY STATE CONTRACT, GROUP 20295, AWARD #23295, FURNITURE PRO CONTRACT# PC70202 AT A COST OF \$786.00 EACH CHAIR, FOR A TOTAL COST OF \$7,074.00.**

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**AGREEMENT BETWEEN THE TOWN OF HAVERSTRAW AND MONTEFIORE  
NYACK HOSPITAL EMPLOYEE ASSISTANCE PROGRAM**

Councilman Cancel offered the following resolution, which was seconded by Councilman Gamboli, and on roll call unanimously adopted.

**508-25 RESOLVED, UPON THE RECOMMENDATION OF THE TOWN BOARD  
OF THE TOWN OF HAVERSTRAW THE SUPERVISOR IS HEREBY AUTHORIZED  
TO ENTER INTO AN AGREEMENT WITH NYACK HOSPITAL FOR THE  
PURPOSES OF PROVIDING TO THE TOWN EMPLOYEES AN EMPLOYEE  
ASSISTANCE PROGRAM, AND BE IT FURTHER**

**RESOLVED, THAT SAID AGREEMENT SHALL COMMENCE ON JANUARY  
1, 2026 AND EXPIRE ON DECEMBER 31, 2026, AND BE IT FURTHER**

**RESOLVED, THAT SAID AGREEMENT SHALL BE AT A TOTAL COST OF  
\$8,200.**

**AGREEMENT WITH ROCKLAND PARAMEDIC SERVICES, INC.**

Councilman Kirschkel offered the following resolution, which was seconded by Councilman Ortiz, and on roll call unanimously adopted.

**509-25 RESOLVED, THAT THE TOWN BOARD OF THE TOWN OF  
HAVERSTRAW HEREBY AUTHORIZES THE SUPERVISOR TO ENTER INTO AN  
AGREEMENT WITH ROCKLAND PARAMEDIC SERVICES, INC. OF CHESTNUT  
RIDGE, NEW YORK TO PROVIDE PARAMEDIC SERVICES TO THE TOWN OF  
HAVERSTRAW FOR THE TERM COMMENCING JANUARY 1, 2026 AND ENDING  
ON DECEMBER 31, 2026 AT A COST OF \$1,115,367.00.**

**SCHEDULE PUBLIC HEARING – TO DISCUSS THE TOWN'S APPLICATION FOR  
AN ENVIRONMENTAL PROTECTION AGENCY (EPA) BROWNFIELDS CLEANUP  
GRANT, AS IT RELATES TO THE PROPERTY KNOWN AS THE LETCHWORTH  
PROPERTY**

Councilman Kirschkel offered the following resolution, which was seconded by Councilman, Ortiz and on roll call unanimously adopted.

**510-25 RESOLVED, THAT THE TOWN BOARD OF THE TOWN OF  
HAVERSTRAW DOES HEREBY SCHEDULE A PUBLIC HEARING TO DISCUSS  
THE TOWN'S APPLICATION FOR AN ENVIRONMENTAL PROTECTION AGENCY  
(EPA) BROWNFIELDS CLEANUP GRANT, AS IT RELATES TO THE PROPERTY  
KNOWN AS THE LETCHWORTH PROPERTY. SAID PUBLIC HEARING WILL BE  
HELD ON TUESDAY, JANUARY 13, 2026 AT 7:05 P.M. AT THE TOWN HALL, ONE  
ROSMAN ROAD, GARNERVILLE, NEW YORK, AND BE IT FURTHER**

**RESOLVED, THAT THE TOWN CLERK SHALL PUBLISH SAID NOTICE AND  
ALL PERSONS ARE INVITED TO ATTEND AND WILL BE HEARD BY THE BOARD.**

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**RESOLUTION TO APPROVE A SPONSORSHIP FOR THE HAVERSTRAW COMMITTEE'S ANNUAL THANKSGIVING BANQUET**

Councilman Cancel offered the following resolution, which was seconded by Councilman Gamboli, and on roll call unanimously adopted.

**511-25 WHEREAS, EVERY YEAR THE HAVERSTRAW COMMITTEE MEETS TO SCHEDULE AN ANNUAL THANKSGIVING MEAL FOR THE INDIGENT, DESTITUTE AND FAMILIES WHO CANNOT AFFORD A THANKSGIVING DINNER.**

**WHEREAS, IN THE PREVIOUS YEARS OVER 1000 TURKEY DINNERS AND TRIMMINGS HAVE BEEN OFFERED TO THOSE AT THE QUISQUEYA SPORTS CLUB IN HAVERSTRAW ON THANKSGIVING MORNING. IT ALSO INCLUDES MEALS THAT ARE DELIVERED BY TOWN OF HAVERSTRAW POLICE OFFICERS WHO VOLUNTEER TO DELIVER THE MEALS.**

**WHEREAS, THE TOWN OF HAVERSTRAW EACH YEAR HAS BEEN ONE OF THE MAIN SPONSORS OF THIS WONDERFUL THANKSGIVING EVENT; AND**

**THEREFORE THE TOWN WILL ALLOCATE FUNDS IN THE AMOUNT OF \$1,090.05 TO IDEAL FOOD BASKET OF HAVERSTRAW, NEW YORK OFFSET THE COST OF FOOD FOR THANKSGIVING ON THIS DAY.**

**PROMOTIONAL APPOINTMENT OF OLIVIA HITCHINGS – SENIOR CLERK FOR THE TOWN OF HAVERSTRAW SUPERVISOR'S OFFICE**

The following resolution was offered and unanimously adopted by all of the Town Board Members.

**512-25 RESOLVED, THAT THE TOWN BOARD OF THE TOWN OF HAVERSTRAW DOES HEREBY APPOINT OLIVIA HITCHINGS OF POMONA, NEW YORK AS A PROMOTION TO THE POSITION OF SENIOR CLERK, FULL TIME FOR THE TOWN OF HAVERSTRAW SUPERVISOR'S OFFICE, AT AN ANNUAL SALARY OF \$65,480.00 PRO RATA, EFFECTIVE DECEMBER 10, 2025 AND BE IT FURTHER**

**RESOLVED, THAT THIS APPOINTMENT IS SUBJECT TO THE RULES AND REGULATIONS OF THE ROCKLAND COUNTY DEPARTMENT OF PERSONNEL.**

**AGREEMENT BETWEEN THE TOWN OF HAVERSTRAW AND TARGET SOLUTIONS LEARNING, LLC DBA VECTOR SOLUTIONS**

Councilman Kirschkel offered the following resolution, which was seconded by Councilman Ortiz, and on roll call unanimously adopted.

**513-25 RESOLVED, BASED UPON THE RECOMMENDATION OF CHIEF OF POLICE JOHN J. GOULD, JR., THE TOWN BOARD OF THE TOWN OF HAVERSTRAW DOES HEREBY AUTHORIZE THE SUPERVISOR TO ENTER INTO AN AGREEMENT WITH TARGET SOLUTIONS LEARNING, LLC DBA VECTOR SOLUTIONS OF TAMPA, FLORIDA TO PROVIDE A 36- MONTHS TERM SUBSCRIPTION STARTING JANUARY 1, 2026 TO PROVIDE SEVENTY-SIX (76) SUBSCRIPTIONS FOR GUARDIAN TRACKING – EMPLOYEE PERFORMANCE MANAGEMENT SOFTWARE AND ONE (1) MAINTENANCE FEE FOR THE TOWN OF HAVERSTRAW POLICE STATION AT AN ANNUAL COST OF \$6,095.60, PLUS A ONE TIME IMPLEMENTATION FEE OF \$500.00 FOR A TOTAL COST OF \$6,595.60 FOR THE FIRST YEAR, AND \$6,095.30 ANNUALLY FOR THE REMAINING TWO YEARS.**

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**AGREEMENT BETWEEN THE TOWN OF HAVERSTRAW AND FIRSTTWO, INC.**

Councilman Cancel offered the following resolution, which was seconded by Councilman Gamboli, and on roll call unanimously adopted.

**514-25 RESOLVED, BASED UPON THE RECOMMENDATION OF CHIEF OF POLICE JOHN J. GOULD, JR., THE TOWN BOARD OF THE TOWN OF HAVERSTRAW DOES HEREBY AUTHORIZE THE SUPERVISOR TO ENTER INTO AN AGREEMENT WITH FIRSTTWO, INC. OF TIBURON, CALIFORNIA TO PROVIDE**

**FIRSTTWO FULL AGENCY LICENSE, MAPPING-BASED INTELLIGENCE TOOL FOR LAW ENFORCEMENT BASED ON AGENCY SIZE OF 61-80 FOR ONE (1) YEAR TERM STARTING ON JANUARY 1, 2026 TO JANUARY 1, 2027 FOR THE TOWN OF HAVERSTRAW POLICE STATION AT AN ANNUAL COST OF \$9,000.**

**AGREEMENT BETWEEN THE TOWN OF HAVERSTRAW AND STONEFIELD ENGINEERING AND DESIGN, LLC**

Councilman Ortiz offered the following resolution, which was seconded by Councilman Kirschkel, and on roll call unanimously adopted.

**515-25 RESOLVED, THAT THE TOWN BOARD OF THE TOWN OF HAVERSTRAW HEREBY AUTHORIZES THE SUPERVISOR TO ENTER INTO AN AGREEMENT WITH STONEFIELD ENGINEERING AND DESIGN, LLC OF NEW YORK, NEW YORK FOR THE PURPOSE OF PROVIDING PROFESSIONAL TRAFFIC ENGINEERING SERVICES FOR THE PROPOSED PEDESTRIAN IMPROVEMENTS ALONG THIELLS MT IVY ROAD, TOWN OF HAVERSTRAW, NEW YORK, A COST OF \$24,050.00.**

**APPROVAL FOR THE INSTALLATION OF A NEW FIRE HYDRANT AT 65 WEST RAMAPO ROAD, GARNERVILLE, NEW YORK**

Councilman Gamboli offered the following resolution, which was seconded by Councilman Cancel, and on roll call unanimously adopted.

**516-25 RESOLVED, THAT BASED UPON THE RECOMMENDATION OF BUILDING INSPECTOR GEORGE BEHN THE TOWN BOARD OF THE TOWN OF HAVERSTRAW DOES HEREBY APPROVE THE INSTALLATION OF A NEW FIRE HYDRANT AT 65 WEST RAMAPO ROAD, GARNERVILLE, NEW YORK AT NO COST TO THE TOWN.**

**AUTHORIZATION FOR SUPERVISOR TO ENTER INTO AN AGREEMENT WITH EMPLOYEE SYS-029598**

The following resolution was offered and unanimously adopted by all of the Town Board Members.

**517-25 RESOLVED, THAT THE TOWN BOARD OF THE TOWN OF HAVERSTRAW HEREBY AUTHORIZES THE SUPERVISOR TO ENTER INTO AN AGREEMENT WITH EMPLOYEE NUMBER SYS-029598 TO ACCEPT A LETTER OF RESIGNATION AND AN AGREEMENT CONCERNING THE TERMS OF THE RESIGNATION.**

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**PUBLIC PARTICIPATION**

None.

**ANNOUNCEMENTS**

The Town of Haverstraw Reorganization Meeting for 2026 is scheduled for January 8, 2026 at 7:00 pm at Town Hall.

Supervisor Phillips and the Town Board would like to wish residents a happy holiday season and a peaceful and prosperous New Year!

**ADJOURNMENT**

**518-25** Supervisor Howard T. Phillips, Jr. stated that he would like to close tonight's meeting in memory of Sandra Maria Henriquez, Jose Antonio Gonzalez, Virginia "Ginny" Labriola, Lucy Serrano, and Michael Thomas who recently passed away. A motion was made by Councilman Cancel, seconded by Councilman Gamboli, and unanimously adopted and the Town Board Meeting was adjourned.

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**RAQUEL VENTURA  
TOWN CLERK**